

**Juan de Fuca Scenic Byway Association**  
**Monday, February 22, 2016**  
**Pysht**

**Board Members Present:** Sande Balch, Carolyn Flint, Michelle Little, Joe Murray, Margaret Owens, Alex Stevens. **Absent:** Ali Baker, Bud Denney, George Eastman.

**Annual Membership Meeting**

**3:00 p.m ... Convene Annual Membership Meeting**

The annual membership meeting was called to order by President Joe Murray. No members other than directors were present. Joe Murray was approved to renew his Board of Director position. (Alex/Michelle) This term will run from January 1, 2016 through December 31, 2018, three years. Conflict of Interest and Electronic Communication forms were signed by directors present. The Annual Membership meeting was adjourned at 3:01 p.m. (Alex/Carolyn)

**Board of Directors Meeting**

**3:01 p.m ... Convene Board of Directors Meeting**

**Election of Board of Director Officers:** The Board of Directors meeting was called to order by President Joe Murray. Alex nominated the current board members to be elected for 2016: President: Joe Murray, Vice President: Alex Stevens, Secretary: Sande Balch, Acting Treasurer: Sande Balch. Approved. (Alex/Margaret).

**Agenda/Minutes:** The agenda was approved as printed with the addition of Business Directory print quotes and Facebook. The following corrections were made to the minutes: Financial Report: Check for \$3383.70 was written to Laurel Black/not Clallam County for brochure Grant FY2011: The highway signs are being made by Clallam County/not WSDOT and will be installed by WSDOT. Association Policy and Procedure: Bullet points concerning funding will be worked out after/not for the meeting with Mark Hannah. The minutes of the November 23, 2015 meeting were approved as corrected. (Alex/Carolyn).

**Financial Reports:** Sande presented the 4<sup>th</sup> quarter 2015 financial report as well as the 2015 annual financial summary. Balances at the end of 2015 were \$13,531.75 in checking and \$1,053.40 in the CD. January records showed membership deposits totaling \$750 and one check for NSBF membership in the amount of \$150. This left a balance as of January 31, 2016 of \$14,131.75. Sande also noted that the 2015 IRS report had been filed and accepted on January 15, 2016.

**Requests for Reimbursement and website updates:**

Michelle requested to be reimbursed for the following expenses paid:

Website hosting/Newtek ... \$95.40

Postage brochure mailings ... \$26.80

Paperless Post/Evite for Elwha Interpretive Center ... \$28.00

John Gussman website updates ... \$49.00

Michelle also suggested that Carolyn be reimbursed for the expense of printer ink in doing work for the interpretive center project ... up to \$150.00

Michelle requested permission/payment of work to update the map on the website

Laurel Black ... up to \$150.00

John Gussman ... up to \$150.00

It was agreed to allow up to \$700 to reimburse and pay these expenses. ( Alex/Margaret) (Joe recused on Laurel Black project vote and Michelle and Carolyn recused on reimbursements vote.)

**Membership Drive/New Members:** Sande reported that the membership drive is nearing completion. Two new memberships were presented for approval ... Sponsor Membership: Van Riper's Resort in Sekiu (under new ownership, Glenn and Anita Teeter) and Sponsor Membership: Strait Construction and Repair in Clallam Bay (Jerome Kroll). Both applications were approved. (Alex/Margaret)

Margaret suggested that we contact, Terri, at the Joyce Barber Shop for membership. It was also heard that the strip mall in Clallam Bay may have new owners soon. If so perhaps the gas station owner will seek membership and can then be included in the print and website directories.

**Business Directory:** Bids for production of and printing the 2016 Milepost Business Directory were presented: Olympic Printers \$601.78 and Laurel Black up to \$200. These expenses were approved. (Alex/Carolyn) (Joe recused on vote).

**FY2008 (website/kiosks) update:** Michelle showed us the new video on the website. It was agreed that it is a good video and the young couple did a great job of narration. The Pillar Point panel is in final text and should be installed by summer. Two additional itineraries for the website are in progress: Working Forests, Wildlife/Photography.

**FY20011 (Elwha Gateway) update:** Carolyn reported that the color adjustment for the panels is being worked on. The County Engineers are very supportive of this project and it is getting close to completion.

**Elwha Interpretive Center Grand Opening ... May1st:** Michelle and Carolyn shared a list of ideas for the program, the invitation list, and job assignments for the grand opening.

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The food will be cake and beverages only. Ali will be asked to take charge of purchasing and overseeing the food. Sande has agreed to take charge of getting vendors set up. Vendors will need to bring their own tables/chairs/canopy and should be set up and vehicles moved no later than 11:30. Alex will plan and supervise parking and signage (Herb is willing to help him out with this). There should be an unloading area as well as handicap parking. Others will be parked across the road at the trailhead or Elwha Dam RV Park ... or perhaps a shuttle from the park and ride at Laird Corner. Joe will welcome the guests and lead the program. George may be asked to lead a benediction within guidelines. The Elwha school is working on a cedar ribbon to be cut. Someone will be taking care of tiles to be sold (maybe Margaret) to fill the vacant post areas. More details to follow on this later.

Carolyn is working on gifts for the children who have painted tiles and perhaps gifts also for some of the dignitaries. Additional copies of the activity booklets were approved to be printed up to \$250 to give to the children. Sande will get this print request working at The UPS Store. (Michelle/Alex).

Weeding needs to be done and plants need to be in place for the event. Perhaps trail volunteers and/or the chain gang could do some/all of this.

A second, more detailed invitation will go out to the mailing list in April. Sande reminded Carolyn and Michelle to share information with the National Scenic Byway Foundation either in advance or following to get the project completion information out to the other byways across the country.

**Facebook:** Carolyn has a bare bones Facebook page up for the highway. She will email the address to us to check it out.

**Meeting time change:** Joe has requested that we hold our meetings at 3pm on the fourth Mondays as he has to drive to Olympia after our meetings. We will try to accommodate the request whenever possible.

**Return of the River film:** This Elwha film was invited to screen at the Transitions Film Festival in Australia in 2016. The film will then have screened on all continents except Antarctica.

**Next meeting ...** March 28, 2016 at Elwha Dam RV Park

Discussion on the North Olympic Land Trust/Lyre River Conservation Area, Clallam Bay Trail, Strategic Planning with Mark Hannah, and the Lodging Tax Advisory Committee update will all be taken up at the March meeting.

**Board of Directors Meeting Adjourned** at 5:10 p.m.  
Minutes submitted by Secretary, Sande Balch.

**Juan de Fuca Scenic Byway Association**  
**Monday, March 28, 2016 ... 3:00pm**  
**Elwha Dam RV Park**

**Board Members Present:** Ali Baker, Sande Balch, George Eastman, Carolyn Flint, Michelle Little, Joe Murray, Margaret Owens, Alex Stevens. **Absent:** Bud Denney.

**Board of Directors Meeting**

**3:00 p.m ... Convene Board of Directors Meeting**

**Agenda/Minutes:** The meeting was called to order by President Joe Murray. The agenda was approved as printed. (Alex/Carolyn) The minutes of the February 22, 2016 meeting were approved as presented. (Alex/Carolyn).

**Financial Reports:** Sande presented the February financial information:

Balance forward 2/1/16 ... \$14,131.75

Bills paid ... web host 95.40, postage 26.80, Evite post 28.00, web site 49.00

Deposits ... membership 775.00, activity books 9.00, festival of trees 75.00

Ending balance 2/29/16 ... \$14,791.55

This financial report was accepted as presented. (Carolyn/Alex)

Sande requested reimbursement for payment of the Deer Park Storage fees for 6 months (March 17- September 17) in the amount of \$322.56. It was approved to reimburse this amount as well as pre-authorizing payment of storage fees in the future until such time that the rate increased (to then be discussed) or the association decides to pull out of the contract. Sande reminded the board that no unused portion of the fees paid can be refunded if the contract is broken between due dates.

**Membership Drive/New Members:** Sande reported that the membership renewal drive is completed with only one member still to pay (Salt Creek RV and Golf ... Dave Erickson asked to pay later in the season when there are some revenues. He will be billed in June.)

**New Member application:** Associate - Joyce Barber Shop/Terri LaDow. Approved:

Alex/Ali. **Membership dues refunded:** Sponsor - Strait Construction and Repair (moved out of the area and notified us in time to pull the listing from the Business Directory before printing). Refund of \$100 approved. Alex/Margaret. The **Milepost Business Directory** has been updated and a final draft sent to Olympic Printers by Laurel Black Design.

**Grant FY 2008 (web site/kiosks) update:** Michelle reported that the web site is updated continually with new listings, business directory updates, minutes/agendas archived etc. The kiosk panels have had the last changes made and are ready to be sent to the printer.

**Grant FY 2011 (Elwha Gateway) update:**

Michelle led a discussion on the work yet to do at the Elwha Interpretive Center and preparation for the Grant Opening event on May 1<sup>st</sup>.

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**Panels:** Carolyn reported that 8 panels are done and 5 are in the process (top coat needs to be cured). The color graphics are perfect at last and consistent. Laurel created a great product and it took some work to get the printer equipment to be “dialed” correctly to produce the best product. The county people were truly “wowed” by the result. One of the county workers built a rack frame to store the panels in the warehouse.

Michelle thanked Carolyn for all the unpaid hours and heart she has put into this project, especially the panels. Thank you, Carolyn ... and Michelle.

**Site Clean Up:** pulling weeds, adding rock, no plantings before May 1<sup>st</sup> ... sweep the area, debris into trailer ... winds might require repeated cleanup. A big job for just our group. Help has been requested from Peninsula Trails Coalition (Rich James). Suggested to also ask about Clallam County and State chain gangs, AmeriCorps.

**Lead Person:** Michelle is willing to lead. A lunch for crews might be nice.

**Program:** Michelle and Carolyn will work to fine tune the order and timing of the program items. The estimated 20 minutes will not include the time it takes for the Elwha prayer/song/drumming and the ribbon cutting.

**Lead Person:** Joe will lead/MC the program.

**Task Assignment:** Michelle and Carolyn to get information to Joe and discuss the sequence of events in advance of the event and before he is out of town ... April 26-30).

**Invites to Attendees:** Michelle and Carolyn continue to send out written and email invitations. No RSVP required. Michelle asked for approval to print color fliers to be included in the Elwha tribal newsletter (340 copies). It was approved to print the copies for up to 35¢ a copy. (Alex/Carolyn) Suggested to check with Crescent School for newsletter.

**Lead Person:** Michelle and Carolyn will finish this task.

**Task Assignment:** Sande will take a digital file to The UPS Store for printing and Sande/ Michelle will transport copies Sherrie Currin at the Elwha office before close 3/29/16.

**Task Assignment:** Michelle will email information posters to the board so copies can be posted in each community.

**Task Assignment:** Carolyn to check with Crescent School/Principal Clayton Mork to see about putting announcement in newsletter and/or on reader board. And Joyce General.

**Task Assignment:** Ali to check on Cape Flattery School for reader board announcement.

**Exhibitor Invites:** Mostly informational ... Olympic National Parks, Peninsula Trails, North Olympic Land Trust, Elwha Tribe, Nature Bridge, Clallam County Parks/Roads, Olympic Raft/Kayak, Society of American Foresters ... and others. Perhaps the

communities of Joyce, Clallam Bay/Seki, Neah Bay and our Hwy 112 association could partner with the OPVB on one table. Exhibitors will set up between 10 and 11:45 am.  
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Vehicles to be moved off site after set up. Tables must be attended except during the program.

**Lead Person:** Sande will be responsible for helping exhibitors get set up.

**Task Assignment:** Margaret, Ali, and Sande will help at the OPVB/Hwy 112 table whenever they are available from other tasks.

**Parking:** Signs will be placed at the 101/112 junction, the turn on Lower Dam Road, the entrance to parking areas and the event site, handicapped area, and exit road. There will be full access traffic one way in the circle. There are approximately 30 spots in the existing designated parking, 30 parking spots in the circle, 30 across the road in trail lot and handicapped parking spots. There is room for 20 6 ft. tables.

**Lead Person:** Alex will lead the crew responsible for directing traffic and setting up parking areas. Herb Balch will work with Alex to supervise that day and several "traffic directors" will be in place ... all wearing reflective vests.

**Task Assignment:** Alex to check with Jim Hart WSDOT (460-3221) about signs on road side ... are event signs available, is the portable, light-up message board available.

**Task Assignment:** Alex to check on golf cart (Salt Creek Golf) for transporting people.

**Food:** To make things a little simpler, food has been cut down to cake/or similar and beverages. It was suggested we could have cupcakes and flowers instead of cutting a cake. Cookies could be used for backup. It was suggested that Julie Gratten be contacted about serving ideas.

**Lead Person:** Ali Baker

**Task Assignment:** Ali will explore ideas and costs and email the board with information.

**Chairs:** We could borrow chairs and set up ourselves ... or rent chairs with transport, set up/take down as part of the rent.

**Lead Person:** Ali Baker to supervise and work with Michelle and Carolyn.

**Task Assignment:** Ali will check out options and costs and report back to the board.

**Handouts:** Elwha booklets, children's activity booklets, necklaces (made by Carolyn) for the school kids who painted tiles may all be available at the booth. This could be announced during the program. Sande mentioned that The UPS Store again honored the cost of the first printing of the activity booklets despite the cost increase in paper.

**Guest Book:** A guest book will be available for signing ... announce during program?

**Lead Person:** Sande will purchase or make a guest book/pages.

**Task Assignment:** Sande to check in with Michelle on options for guest book.

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**Tiles:** 300 more tiles are needed to fill the spaces. It was discussed to charge a single rate for everyone (\$25 or another figure) for a tile if signed up and paid at the event. Later online there could be an individual rate and a higher business/sponsor rate.

**Lead Person:** Carolyn and Michelle to finish this task.

**Task Assignment:** Carolyn/Michelle to determine cost to buy/paint/fire/install a single tile. From that a fee for buying a tile to support the project will be determined.

**Budget:** The original estimated and itemized budget of \$1525 was approved. Any items coming in close to (even over a bit) the budgeted amount should be committed and then cleared by/reported to Michelle and Carolyn. (Alex/Carolyn).

A suggestion to help cover costs of the event is to get businesses/interested individuals to “sponsor” items ... food, chairs, etc. The sponsor would get recognition in some way and it would be a saving in the budget for the event.

**Next meeting** ... April 25, 2016. Sande will ask if we can once again meet at the Elwha Dam RV Park and email that information to the board. We will take care of business there and then continue on site at the interpretive center to discuss the Grand Opening event on May 1<sup>st</sup> if needed/weather permitting.

**Board of Directors Meeting Adjourned** at 5:09 p.m. ( Alex/Carolyn)

Minutes submitted by Secretary, Sande Balch.

**Juan de Fuca Scenic Byway Association**  
**Monday, April 25, 2016 ... 3:00pm**  
**Elwha Dam RV Park**

**Board Members Present:** Ali Baker, Sande Balch, Carolyn Flint, Michelle Little, Margaret Owens, Alex Stevens. **Absent:** Bud Denney, George Eastman, Joe Murray. Also attending: Clallam County Commissioner, Bill Peach

**Board of Directors Meeting**

**3:00 p.m ... Convene Board of Directors Meeting**

**Agenda/Minutes:** The meeting was called to order by Vice President Alex Stevens. The agenda was approved with the addition of Hwy 101 repairs. (Michelle/Carolyn) The minutes of the February 22, 2016 meeting were approved as presented. (Ali/Margaret).

**Financial Reports:** Sande presented the first quarter financial information:

Balance forward 1/1/16 ... \$13,531.75

Ending balance 3/31/16 ... \$13,971.49

Note: \$3000 of the ending balance is NPCA grant for reprint of the booklet/unspent to date.

The CD balance forward was \$1053.40 and ending balance was \$1053.52.

This financial report was accepted as presented. (Ali/Carolyn)

Sande requested reimbursement for payment of \$27.64 for copy cards and \$55.99 for printing for the Elwha event. These bills were approved for payment. (Carolyn/Margaret)

**Agenda/Date/Location for May and June meetings:**

May 23<sup>rd</sup> ... Neah Bay Warmhouse Restaurant (Bud to pay for meals) ... 3:00pm

Discussion/comments/questions for planning with Mark Hannah

June 27<sup>th</sup> ... Planning meeting with Mark Hannah ... 3:00pm?

Location ... Pysht or Family Kitchen?

**Partnership for PowWow:** Washington Tourism Alliance is attending, including Marsha Massey (June in New Orleans). Ali will talk to Marsha about ideas of how our group can help support her/their participation.

**LTAC (Lodging Tax Advisory Committee):** Sande represents a "potential user" of the lodging tax (JFSBA). She reported that revenues for 2015 came in with a smaller increase than anticipated. Change of business owners and the timing of reports is suspected, but part of the unexpected drop in tax income. Two projects that initially applied for funding,



William Shore Pool and PA Theatre Project, have not pursued funding. The OPVB presented a final request for supplemental projects funding ... \$27,500 was requested (to add to funds from partners) for a conversion study, building a photo/video library, and website rebuild. All three projects were approved to be paid from the ending fund balance.

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The bylaws have been revised/updated and made formal. One change of significance is term limits being added (two consecutive terms of three years is allowed). Laurel Black (LB Graphics) and Diane McGann (Rainbow RV Park) will leave this year and Sande will leave next year.

A funding application with guidelines has been created to be used if there is an ending fund balance large enough to support extra projects.

Sande also talked to Clallam County Roads with the suggestion that they record expenses for the upkeep of the Elwha River Interpretive Center (sanican, garbage, weeding, road, utility etc) for the purpose of determining if they could use some help from lodging tax to buffer the cost of maintaining the area.

Sande will provide copies of LTAC meeting documents to our board.

#### **FY 2008 (website/kiosk) update:** Michelle

The kiosk file has been sent to Copy Cat. The bill was paid for this when the 2008 grant was closed. Bruce Giddens will verify that the payment has been made.

#### **FY 2011 (booklet/interpretive center):** Carolyn

- ✓ **Audit:** The Federal Government is auditing this grant. Clallam County administered the grant and will work with the auditors. Carolyn offered to help if they need receipts etc.
- ✓ **Tiles:** The cost of one tile is \$10 (tile, paint, glaze, install). It was approved to charge a Grand Opening introductory fee of \$25 per tile. Family rate at the event will be \$25 for the first tile and \$15 for additional tiles for people within the family unit. (Carolyn/Ali) Roslyn, the tile lady, will be at the event with a table to help with the painting.
- ✓ **Chairs:** Ali reported that the catering/event gal mentioned previously uses Jerry's in Forks for chairs (they set up and take down) but it was too expensive. Angeles Millworks charges \$1.75 each (renter has to pick up and return). It was also suggested that Joyce Bible Church and the Crescent Lions club has chairs. Ali will work it out. It was determined that we should have at least 75 chairs available.
- ✓ **Photos:** Brian Harmon, Ali's husband, has offered to take photos for us.
- ✓ **Food:** Cupcakes and water only will be served, coffee is too difficult without water/power.
- ✓ **Site Prep:** Clallam County brought in a sweeper to clean the road area. AmeriCorps and the chain gang did site cleanup. A handicap accessible sanican will be delivered prior to the event.

- ✓ **Signs:** The brown recreation highway signs are up, but covered still, to direct travelers to the site.
- ✓ **Traffic/parking:** Alex and Herb will have three young people to help with parking directing. Signs are made for 101/112 and 112/Power Plant and Elwha River roads.

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- ✓ **Cutting the ribbon:** Margaret will make a cedar bough “ribbon” to be cut at the ceremony. Michelle and Carolyn are providing the cedar.
- ✓ **Program:** Carolyn and Michelle will work with Joe on the program and introductions.
- ✓ **Drummers donation:** It was approved to pay up to \$200 to the Elwha drummer group for their participation. (Carolyn/Ali) It was also suggested that we make a donation to the church or organization if we borrow chairs.
- ✓ **Landscaping:** It was suggested that we could discuss landscaping of the site at the June meeting.

### **North Olympic Land Trust (NOLT) ... Lyre River Conservation Area/Lyre River Trust:**

Michelle reported that this new public site was put on the brochure and added to the hiking page of the website, with a link to the Lyre River website. NOLT had asked if JFSBA would partner with them on the cost of the signs and installation. WSDOT/Steve Bennett is working with NOLT (wording). The request for assistance/partnership may come again later when the sign information is sorted out.

**Trail Endowment Project:** Mr. Kahle’s last email indicated his client was still interested in pursuing a trail project. Carolyn replied to his email stating that obtaining easements on the Sekiu Trail was unlikely and we will continue to think about other possible locations.

**Duck Derby:** Duck sales will be April 22 through May 21<sup>st</sup>. The Derby is May 22<sup>nd</sup>.

**Highway 101 repairs:** Margaret reported that there will be two public meetings. Total closure is not being considered any longer ... 30 minute delays in summer and up to 4 hours in spring/fall. The project will take at least 3 years and work will be from the Sol Duc turnoff to East Beach Road beginning in March 2017 and costing \$30 million.

There are concerns about emergency/school/sports access. Marketing money may need to be spent to keep the traveling public and our communities informed. There needs to be advance notice for travelers ... signs, electronic reader board, tweets, websites. Lodging and sales tax will be impacted

**Facebook:** Carolyn reported that we are getting some “hits” on our facebook now.

**Next meeting** ... May 23<sup>rd</sup> at 3pm Warmhouse Restaurant, Neah Bay. Dinner will be provided by Bud Denney/Makah Tribe.

**Board of Directors Meeting Adjourned** at 4:30 p.m. ( Alex/Carolyn)

Minutes submitted by Secretary, Sande Balch.

**Juan de Fuca Scenic Byway Association**  
**Monday, May 23, 2016 ... 3:00pm**  
**Warmhouse Restaurant, Neah Bay**

**Board Members Present:** Ali Baker, Sande Balch, Bud Denney, George Eastman, Carolyn Flint, Margaret Owens, Alex Stevens. **Absent:** Michelle Little, Joe Murray.

**Board of Directors Meeting**

**3:00 p.m ... Convene Board of Directors Meeting**

**Agenda/Minutes:** The meeting was called to order by Vice President Alex Stevens at 3:23pm. The agenda was approved with the addition of a Clallam Bay Lighthouse discussion. The minutes of the April 25, 2016 meeting were approved with one correction ... Trail Endowment Project should say that Mr. Kahle (not Carolyn) stated that obtaining easements on the Sekiu Trail was unlikely. (Carolyn/Ali).

**Financial Reports:** Sande presented a financial report through April 30, 2016 ...

April 1, 2016 balance ... \$13,971.49

Checks written ... Olympic Printers/directory \$601.24, Sande Balch/Elwha event \$55.99, Sande Balch/copy cards \$27.64, Lower Elwha Drummers/Elwha event \$150.00.

April 30, 2016 balance ... \$13,136.62

**Participate with Washington Tourism Alliance at the International PowWow:**

The request deadline for materials to include on a thumb drive to be given to international tour operators was extended for us (request by Marsha Massey). Sande sent the pdf of our brochure and two high resolution photos ... fall colors on Hwy 112 and Salt Creek tidal pools. The cost was \$75.00 and was approved at a mini-meeting following the Elwha Event with six board members present.

**FY 2008 (website/kiosk) update:** Michelle was not able to attend this meeting.

Any information to report will be brought up at the June meeting.

**FY 2011 (booklet/interpretive center):**

**Elwha River Interpretive Center Grand Opening reimbursements:**

Reimbursements were requested for the following:

\$32.81 ... Sande Balch ... Elwha Event/sign printing and materials

\$104.62 ... Michelle Little ... Elwha Event/décor, drinks, debris, postage

\$161.83 ... Carolyn Flint ... Elwha Event/décor, gifts

\$150.00 ... Michelle Little ... Seattle Times photo use for booklet/panels

(this was submitted to the county twice as a grant expense, but not paid)

All requests for reimbursement were approved for payment. (Margaret/Ali).

It was suggested that an overall report of Elwha Event expenses be reported in June.

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### **Elwha River Interpretive Center Grand Opening Recap: Carolyn**

Carolyn reported that the event went well with good participation. She heard of no negative comments about the event. Although it was disappointing that the PDN was not present, the April 15/16 PDN article went out on the AP and appeared in papers in West Virginia, Oklahoma and all over the country. Some attendees from Seattle traveled to the Elwha for the event after reading about it.

Kathy Steichen (formerly of ONP, now Rainier) attended with her husband. The drum group invited Frances Charles, Elwha Klallam Chairman, to speak ... which was good but unexpected. Sixteen paperweights were given/delivered to partners. A packet was given to the family of Aaron Peters (one of the student artists who has since died) with the letter given to the school children, a copy of his tile, and a necklace (and necklaces for siblings).

Carolyn drives through the Elwha site when she is on the road. Besides Washington car licenses, she has also seen cars with license plates of Arizona, Nevada and others. She will approach the people to give, or leave on the car windshield, a booklet and brochure for additional information. She is the Elwha Elf. A school group from Spokane visit each year to learn about the Elwha dams and restoration as part of their curriculum. The booklets were welcomed by this group.

Elwha River Interpretive Center ... ERIC (inside pet name!)

### **Elwha River Interpretive Center Follow-up comments/Clallam County:**

When Carolyn and Michelle took Elwha paperweight gifts to Ross Tyler and Rich James at Clallam County, they had a good discussion of the event (as neither were in attendance). The County is very proud of the project and of the Michelle and Carolyn determination to see the project through to its completion. The County would be willing to do it again (administer another grant for our association).

### **Elwha River Interpretive Center Introductory Tile Sales:**

18 tiles were sold at the introductory rate of \$25 for a total of \$450. 16 tiles were sold to the Elwha After-school kids at the family rate of \$15. The Elwha program will be invoiced for the amount of \$240.

### **Elwha River Interpretive Center Looking Forward ... Outreach:**

Carolyn stressed how important it is to keep the interpretive center active ... tourism will produce visitors in the summer/shoulder seasons, but we need people to use the center in the winter/off season. Caroline went to websites for Evergreen Community College (12

faculty in Olympia) and University of Washington (29 faculty in Seattle). She told them in emails about the project/location and included photos. She suggested the area be used for research, staging area, rest stop, classroom, studies. It was suggested in board discussion that high schools might be interested as well.

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#### **Elwha River Interpretive Center Looking Forward ... Booklet Distribution:**

The Elwha commemorative booklet was available to everyone at the grand opening. It has been distributed to the local libraries. Carolyn gives to people she happens to meet at the site. Sande said she would be willing to do the same thing. Margaret would like to have copies at the Depot Museum for select distribution. It has been/or could be made available at businesses, visitor centers, and schools (public schools texts are regulated but could be in the library, private schools may be able to use the booklet as part of curriculum or research). Nature Bridge is using the booklet as a text for classes.

The first printing was paid for by grant funding and cannot be sold. The second printing was paid for by a non-profit (National Parks Conservation Association) and can be sold.

#### **Elwha River Interpretive Center Looking Forward ... Tile Fundraising:**

Carolyn reminded us of two considerations in making decisions concerning tile sales ...

- The cost of producing a tile (tile, paint, glaze, install) could be higher than the current \$10 if it is two or three years before we have enough tiles to install again
- This is intended to be a fundraiser, not just a way to fill the 300+ tile locations.

Two rate levels needed to be discussed ...

- Elwha After-school rate
- Online rates for personal/family and businesses

Suggestion for discussion: The rate of \$50 for a personal tile with additional family tiles at \$25. The business rate could also be \$50 or at \$100. Since we offered the Elwha children a family rate at the grand opening, perhaps we could do the same now and offer \$25/tile.

It was decided to offer tiles for the Elwha After-school program at the rate of \$25 each to be painted with Roslyn's assistance (Aglazing Art) and lettering for names. (Ali/Carolyn)

Sponsoring students to paint tiles was also discussed for people who might not have the ability to be here in person to paint a tile or just choose not to do the painting. Having students/children paint tiles would reduce the number of tiles required to be painted by board volunteers (Carolyn, Margaret).

Carolyn asked what we thought of the idea to offer a tile at \$50 for Rob Smith of NPCA to thank Josh Chenoweth NPS for his contributions during his time at Olympic National Park helping to restore the Elwha River valley.. An artist could paint the tile ... or Josh or one of his kids could do the art. The board thought this would be a good test of the "sponsorship"

idea. All tiles must stay with the color scheme and design idea (what you would see in the world of the Elwha River) that have been used for the first set of tiles. Roslyn will do the lettering for personal/business names.

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Topics to discuss with Mark Hannah ... Sponsoring a tile, making a donation in memory of/to honor, money from wills, sponsorship from other civic groups (fire departments, chambers, visitor bureaus) ... website/facebook accounts ... marketing the idea.

#### **Elwha River Interpretive Center Looking Forward ... Landscaping Grants:**

#### **Elwha River Interpretive Center Looking Forward ... Site Maintenance:**

No discussion on these items. Perhaps Michelle will have something to add at the next meeting in May.

#### **Elwha River Interpretive Center Looking Forward ... Entrance Signs:**

During the meeting with the Clallam County personnel after the Grand Opening, the County suggested that the large art/photo panel on the exit side and the credits panel on the entrance side be reversed. Carolyn and Michelle agreed that this would be better. The County will send their staff out to make the change. (Carolyn also noted that the change will protect the art/photo panel as there is less direct afternoon sunlight at the entrance area.) The County also felt that the lettering on the highway signs was too small to read at highway speed. They will work on getting new signs with larger letters. Since they were going to make new signs anyway, Carolyn asked if the word kiosk could be changed to center ... Elwha River Interpretive Center ... as the definition of kiosk was not large enough to describe the site. The County agreed to do this.

**Planning with Mark Hannah:** Joe had suggested that we have a work session prior to meeting with Mark Hannah at the June meeting. The board felt that we had some ideas already and could follow up with discussion via email rather than trying to fit another meeting in this time of year. Sande will send out an email with any questions/comments from meetings this year to begin the discussion. A week before our meeting with Mark Hannah, a list will be sent to him so he can prepare for our questions/concerns.

Margaret commented that she cannot make a 3pm meeting on Mondays this time of year when the Depot is open extended hours ... could we change the time to 5pm? Or should we change the day to Tuesday ... that had too many conflicts. Sande will check with Joe and let the board know.

**Duck Derby:** Alex and Sande did most, if not all, the sales this year. The location at Joyce did not result in many sales. But we picked up seven 2-hour slots at Safeway on Lincoln St. and Port Angeles Walmart where the sales were better. A lot of time goes into this with sometimes not much to show for it. We decided not to close the door on this yet.

Whoever is available and willing can opt in to sell ... or not. We will just take it year by year.

## **Juan de Fuca Scenic Byway Meeting Minutes ... 5.23.16 ... Page 5**

We just need to find other sources of raising funds for projects and organization support needs. There may come a time when other organizations cannot participate in the revenue of the Duck Derby (like with the Festival of Trees). The NPCA has 18,000 members. There are lots of other groups like this that would be interested in projects and concerns of this forested, coastal route. Taking an idea to the right listeners will make a difference in funding.

**Great Strait Sale:** The date of September 10, 2016, second Saturday in September, was confirmed. Sande will begin advertising and notifications for the sale in June.

### **Other Business ...**

#### **Clallam Bay's Slip Point Lighthouse ...**

The Lions Club International is celebrating its 100<sup>th</sup> anniversary in 2017. The Clallam Bay Lions Club is considering a project for this anniversary, building a to scale replica of the Slip Point Lighthouse. They are currently studying the feasibility of such a project and of locating the structure in a Clallam County park at Clallam Bay. It could be an interpretive center highlighting the history of railroads and about ships sunk in the Clallam Bay area. They will be seeking to work with partners ... Clallam Bay-Seki Chamber, Juan de Fuca Scenic Byway Association, OPVB Tourism Enhancement grants, etc.

#### **Neah Bay/Makah community update ...**

Bud Denney reported that cabins/park models will be added to The Cape and Hobuck Beach areas as funding is available. The launch ramp at the marina will be upgraded. Cape Flattery continues to be a huge draw to the area.

**Next meeting ...** June 27<sup>th</sup> at 3pm, Pysht with Mark Hannah (Sande to confirm date, time, and location with Joe and notify the board).

**Board of Directors Meeting Adjourned** at 5:14pm. (Carolyn/Ali)

Minutes submitted by Secretary, Sande Balch.

**The minutes for this meeting were lost. There was little discussion and no decisions made at the meeting except to approve the minutes of the May meeting and the financials.**

**Juan de Fuca Scenic Byway Association  
Monday, June 27, 2016 ... Pysht  
3:00 p.m.**

### **Board of Directors Meeting**

#### **Agenda**

**Agenda Approval**

**Minutes** of the May 23, 2016 meeting

**Financial Report:** Sande

May 1, 2016 balance ... \$13,136.62

    Checks written ... PowWow \$75.00 ... Elwha Event \$161.83, \$32.81, \$104.62  
    ... Photo Use/Seattle Times \$150.00

    Deposits made ... \$450.00 tiles

May 31, 2016 balance ... \$13,062.36

June activity to date ... Duck Derby deposit ... \$426.00

#### **Fall Meeting Schedule:**

September 26 ... Joyce

October 24 ... Clallam Bay

November 21 ... Joyce

**FY 2008 (website/kiosk) update:** Michelle

**FY 2011 (booklet/interpretive center):** Carolyn/Michelle

Other Business ...

**Adjourn meeting**



**Juan de Fuca Scenic Byway Association**  
**Monday, September 26, 2016 ... 3:00pm**  
**Blackberry Café, Joyce**

**Board Members Present:** Ali Baker, Sande Balch, Carolyn Flint, Michelle Little, Margaret Owens, Alex Stevens. **Absent:** Bud Denney, George Eastman, Joe Murray.

**Board of Directors Meeting**

**3:00 p.m ... Convene Board of Directors Meeting**

**Agenda/Minutes:** The meeting was called to order by Vice President Alex Stevens at 3:00 pm. The agenda was approved with the addition of several items for "Other Business" ... Hwy 101 closure update, GeoTour update, Tourism Summit participation, Town Meeting in Sekiu. The minutes of the June 27, 2016 meeting are missing ... but other than approving minutes and financials there were no other voted issues and most of the time was spent in work session with Mark Hannah.

**Financial Reports:** Sande presented a quarterly financial report of all income and expenses for the second quarter of 2016. Beginning balance April 1<sup>st</sup> was \$13,971.49 and ending balance was June 30<sup>th</sup> was \$13,338.36. She noted that \$3000 of that balance is obligated to the second printing of the Elwha booklet. From July to date activity was also available. Accepted (Michelle/Ali). Checks were approved to reimburse Sande for Great Strait Sale expenses totaling \$80.83 (Ali/Michelle) and for Deer Park Storage 6 months at \$327.00 (Margaret/Carolyn).

**Great Strait Sale:** A written report was distributed with details and comments. The Great Strait Sale expenses this year totaled \$180.83. Income from ads was \$90.00 and from donations \$290.89 at Joyce. Discussion about the posted times 9am-4pm resulted in a decision to just leave those times that people are used to ... if we make it earlier then some buyers will just come even earlier ... and vendors are allowed to leave if the buyer attendance stops short of 4pm. Next year will be the 10<sup>th</sup> annual ... maybe we should have some kind of celebration. Sande noted that she would like someone to take over as the Joyce community site supervisor. She and Herb are physically unable to do all the set up and tear down any longer.

**Fall Meeting Schedule:** Sande will call to see if the new owners at The Breakwater Restaurant at Middle Point would like to host a meeting on October 24<sup>th</sup> ... if not, perhaps the Sunsets West Co-op would be available.

**Visitor Information Trail for Olympic Peninsula Forestry:** (Joe participated in this discussion via phone). This project idea is to create an app for android and iPhones in order to direct people to forestry sites and share information on working forests and forest ecology on the Olympic Peninsula. The app could possibly be promoted as a link from **Juan de Fuca Scenic Byway Meeting Minutes ... 9.26.16 ... Page 2**

existing web sites, QR codes, and placemat maps, tri-folds, other print materials available at parks and visitor centers. The project will be further developed and grant funds applied for. Joe asked if we would be interested in helping with this project and/or assisting with funding. He thought if there were committed partners the project might be more successful in getting grant funding.

The board thought this sounded like a great project and would be interested in the further development of the plan and funding. Perhaps the amount of Juan de Fuca Scenic Byway Association funding would be influenced by the percentage/number of designated forestry sites located on Hwy 112/113.

It was agreed that our board will back this project in theory and is interested in helping later financially and partnership if appropriate. (Sande/Michelle)

**FY 2008 (website/kiosk) update:**

- Michelle reported that all committed photo work by John Gussman has been completed some time ago.
- One itinerary, concerning the working forest, is yet to be finished. Sande suggested that the existing itineraries on the web site be renumbered so it doesn't look like one is missing.
- The remaining kiosk panels are still bogged down by circumstances ... the last panel on highway use/history was ready to print, but the printer determined that two photos were poor quality ... then Lori left Salt Creek and Bruce Giddens had to take her place this summer leaving him with no time to work on the project. He may ask Laurel Black for some help to change out the photos. The Forest Terms panel is completed and paid, but not printed or installed yet.

Michelle also noted that this summer had the highest demand for brochures. There are approximately 10,000 left in stock. Michelle will explore some of the means that Clallam Bay-Seki use for getting brochures out to individuals with reasonable cost.

**FY2011 (booklet/interpretive center) update:**

- Michelle noted that the new signs, a great improvement over the original road signs, are up. Clallam County made the changes and paid for the signs.
- No budget figures/report on the 2011 grant has yet been received from Clallam County for our grant records.

- Michelle presented a financial report for the Grand Opening Celebration on May 1<sup>st</sup>. Even with the cost of printing activity booklets, the event came in under budget. In addition, tiles were sold at the event totaling \$690 (less cost of firing/installing of \$350). In kind time and materials from the board members and families and Clallam County totaled about \$2,450. She thanked everyone on the board for the help.

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- Carolyn reported that the colored glass beads that were scattered in the gravel have all but disappeared with only a few amber beads still visible.
- No trash has been scattered at the site, but some gravel makes its way onto the cement pad. It was approved to purchase a broom and put it in a place not too visible, but available to our members, so they can sweep the concrete when needed. (Michelle/Ali)
- The volunteers and staff working to clean up around the Elwha River were seen stopping at the interpretive center to explore.

### **Olympic National Park news:**

- ONP is thinking about making the rock climbing site more “official”.
- Michelle and Carolyn invited Barb Maynes, ONP spokesperson, to tea to give the Elwha paperweight to her. They had a nice visit and Barb was very appreciative.
- A new ONP video will kick off in about a month when the road to Olympic Hot Springs is reopened.

### **International PowWow Report:** (email report shared later ... but reported here)

The OPVB was a part of the Washington State booth. The Washington state delegates met with 70 tour operators/media/travel agencies over the course of three days. There is increased interest and awareness of the Olympic Peninsula travel opportunities. The National Park Service Centennial was a central message to attendees of the event. Our association paid to have our brochure added to a thumb drive that was distributed the delegates who had appointments with Washington State.

**Discussion with Mark Hannah:** Mark Hannah is a part of a non-profit that works to guide businesses in their development. He is not an attorney. It was suggested at the June work session that this organization/board members study our bylaws and work on a stronger mission statement. Once a new/different/expanded direction is agreed upon for the future of JFSBA, a business plan will need to be written. Then call an attorney.

Perhaps getting a facilitator to lead us through the process would be helpful. The non-profit that Mark Hannah works with might have someone, or Bruce Skinner who helped with the first planning process, or another byway person with National Scenic Byways. What, if any, would be the cost?

It was decided to leave this planning item on the agenda each meeting so we can have mini-discussions and perhaps gain some momentum in moving the process forward.

**Other Business:**

**Fishing season impact on tourism:** Ali reported that the lodging tax totals will most likely be significantly reduced this year due to the restrictive season. Ali also mentioned that Chito Beach will be open all winter this year.

**Juan de Fuca Scenic Byway Meeting Minutes ... 9.26.16 ... Page 4**

**Clallam Bay/Slip Point Lighthouse:** Ali reported that the replica (full size) of the Slip Point Light is being considered. The building would be situated in the Clallam Bay Park (Clallam County Parks). The Lions Club is currently involved in the project. She would like this item to be on the agenda as an update/discussion each month and is looking to JFSBA as a potential partner.

**GeoTour OPVB:** The OP GeoTour kicked off this past Saturday with over 50 participants. There are 30 caches hidden with a focus on the Hwy 101 "loop", but several caches also in locations along Hwy 112 all the way to Neah Bay. Several veteran cachers have already claimed their prize golden geocoin. Margaret said that there is a cache site at the Depot and she met a person from California on the hunt. The tour will be promoted through the end of the year with a grand prize drawing on January 4<sup>th</sup> for one lucky winner to come back out to the OP. There may be another tour with new sites next year.

**Carolyn Flint information:** Carolyn explained that she has been involved in too many efforts for the community in addition to providing care for her mother. She has had to set some priorities for her community involvement. She began as a participant in community emergency response, then joined the volunteer for the fire department and is now studying to qualify as an EMT. She will stay with this and continue caring for her mother. But she will no longer be a part of the Crescent Community Advisory Committee and our board. Carolyn resigned from the JFSBA Board of Directors effective 9/26/2016. The board thanked Carolyn for all her help and sadly said goodbye.

**Hwy 101/Lake Crescent road work update:** Barb Maynes updated the OPVB on the road work for Hwy 101 around Lake Crescent scheduled to begin next year. The project will run for three years March – October and will include 12.3 miles of Hwy 101 and 4.0 miles of East Beach Road. There will be ½ hour closures throughout the work period days. The month of March and Labor Day to November will experience 4 hour closures (9am-1pm) and 6 hour closures (10pm-4pm). The month of April through Labor Day will have only the additional 4 hour closures (no 6 hour closures). The longer closures will be announced two weeks in advance.

**Clallam Bay/Sekiu Town Meeting:** Joe will represent JFSBA at the town meeting. He will talk about the Elwha River Interpretive Center and the booklet, the proposed app to study Olympic Peninsula forestry along a "trail". Sande suggested reminding people of our web site and facebook. Ali will also attend and will bring Elwha booklets to be handed out. It could also be noted that the board can use some west end members to join the Board of Directors.

**OPTC Tourism Summit:** Michelle will check on cost of putting an ad on the program for the summit. Ali may attend. We will discuss and approve costs for either/both via email.

**Board of Directors Meeting Adjourned** at 4:56 pm.

Minutes submitted by Secretary, Sande Balch.

**Juan de Fuca Scenic Byway Association**  
**Monday, October 31, 2016 ... 3:00pm**  
**The Breakwater Restaurant, Clallam Bay/Seki**

**Board Members Present:** Ali Baker, Sande Balch, Margaret Owens, Joe Murray. (Proxy vote from Michelle Little). **Absent:** Bud Denney, George Eastman, Michelle Little, Alex Stevens.

**Board of Directors Meeting**

**3:00 p.m ... Convene Board of Directors Meeting**

**Agenda/Minutes:** The meeting was called to order by President Joe Murray at 3:00 pm. The agenda was approved with the addition of signing a thank you card to Carolyn Flint for her years of work with the Association. The minutes of the September 26<sup>th</sup> meeting were approved. (Ali/Margaret) with Michelle's proxy vote to approve.

**Financial Reports:** Sande presented a quarterly financial report of all income and expenses for the third quarter of 2016. Beginning balance July 1, 2016 was \$13,338.36 and ending balance September 30, 2016 was \$13,578.42. She noted that \$3000 of that balance is obligated to the second printing of the Elwha booklet. The CD balance at the end of the quarter was \$1053.76.

The only activity in October to date is a check for \$10.00 for the state non-profit registration renewal filing fee. The financial report was accepted (Margaret/Ali) with Michelle's proxy vote to approve.

An e-vote sent out on October 11<sup>th</sup> approved a payment of up to \$100 for an advertisement on the Tourism Summit program. All eight board members voted in approval of this expense.

A check for \$51.20 was approved for postage to send out membership renewal information. (Ali/Margaret) with Michelle's proxy vote to approve.

**FY2008 grant update:** no update available

**FY 2011 grant update:** no update available

**LTAC meeting October 4:** Sande indicated that the bylaws have been approved. The funding application and guidelines were also approved with one addition to be made to the guidelines. The addition was approved by email. The application was to be posted on the

County website when announced in the newspapers. Deadline for submission of grant funding request applications is Dec. 31<sup>st</sup>. LTAC will meet in January/February to review these requests.

The funding requests for 2017 presented were ... \$30,000 Clallam County Parks ... \$470,000 OPVB ... \$20,000 Clallam Bay Sekiu Chamber. These requests will be further considered at the November 1<sup>st</sup> meeting.

## **Juan de Fuca Scenic Byway Meeting Minutes ... 10.31.2016 ... Page 2**

Ali indicated that she looked for the application online but could not find it. Sande will bring this up at the LTAC November 1<sup>st</sup> meeting.

There will be one "collector" and one "recipient" position open at the end of the year. Sande has one more year yet on the committee.

**Visitor Information ~ Forestry App Project update:** Joe indicated there would be a meeting in November to discuss this project.

**Clallam Bay Lighthouse project update:** Ali indicated a request to the community to raise funds for the building of the lighthouse may be initiated. They hope to have a display in the Visitor Center of the artifacts to be used in place by January.

**Planning for future of JFSBA:** It was suggested that an inquiry go out to members of "How can this organization help you?" understanding that we have limited funds available. We should also put out a request for new members to the Board. Both of these inquiries could be included in the 2017 membership renewal packet.

**Board Membership nominations/officers:** Terms expire for Alex, Margaret and George at the end of the year. We are currently a board of eight. Elections for board members and new officers will be on the agenda for the first meeting in 2017.

**Future meeting schedule:** Joe indicated that it would work better for him if meetings were on the last Monday (rather than 4<sup>th</sup> Monday) ...meeting in the months where there are five Mondays being held at the west end and the fourth Monday meetings being held at the east end. All meetings at 3pm. The next meeting will be November 21<sup>st</sup> in the Joyce area. We will then discuss the January-June meeting schedule.

**Card for Carolyn:** The card was signed by those present.

**Adjournment:** The meeting was adjourned at 3:50 pm.

**Juan de Fuca Scenic Byway Association  
Monday, November 21, 2016 ... 3:00pm  
Blackberry Café, Joyce**

**Board Members Present:** Sande Balch, George Eastman, Michelle Little, Margaret Owens, Joe Murray, Alex Stevens. Also: Bill Peach, Clallam County Commissioner  
**Absent:** Ali Baker, Bud Denney

**Board of Directors Meeting**

**3:00 p.m ... Convene Board of Directors Meeting**

**Agenda/Minutes:** The meeting was called to order by President Joe Murray at 3:10 pm. The agenda was approved as presented. The minutes of the October 31<sup>st</sup> meeting were approved. (Margaret)

**Financial Reports:** Sande reported that the October 1 balance forward was \$13,578.42, ending balance October 31 was \$13,517.22. Two checks were written during the month of October for renewal notice postage \$51.40 and the WS Sec of State for corporate registration \$10.00. One check has been written in November ... \$75.00 for the Tourism summit ad (approved amount was \$100).

**FY2008 grant update:** Michelle reported that Bruce Giddens has been covering two jobs in his department and is short on time to complete the last interpretive panel for the parks.

**FY 2011 grant update:** A broom is now available (in the sanican area) if anyone wants to do a little sweeping of the concrete pad. The broom cost was \$10.

NOTE: both grants have been closed

**LTAC meeting November 1:** Funding recommendations for 2017 were ... \$30,000 Clallam County Parks ... \$470,000 OPVB ... \$20,000 Clallam Bay Sekiu Chamber (this to be the minimum amount and paid at the beginning of the year with any additional funds collected to be paid at the end of the year) ... \$2000 Chamber memberships.

The funding application and guidelines are posted on the Clallam.net website.

Two positions are open on this committee for 2017 ... one collector of lodging tax and one user of the funds.

**Visitor Information ~ Forestry App Project update:** Joe presented one area with two different viewpoints that would work well for the interpretive app to educate the traveler on forestry practices. This site has a riparian area (DNR), harvested area (2015, WS Forest Trustland, funds to schools), Pysht tree farm (M&R, example of a forestry mosaic), Twin at MP 41 (Rayonier, harvest 1920's, second forest 1930's/alder, third forest now visible). The interpretation can give information on history, reforestation, where/how the wood was used. The app could be downloaded at either end of the highway and then located by GPS since there is no internet connection near the site.

## **Juan de Fuca Scenic Byway Meeting Minutes ... 11.21.2016 ... Page 2**

A grant up to \$2500 may be available through the Society of American Foresters (SAF) with additional financial assistance to be considered by our organization. The board was impressed with the information that could be shared through this app and agree that the traveler would find this interesting and educational.

**Planning for future of JFSBA:** Michelle commented that she felt we should finish up the Elwha River Interpretive Center details before moving on to other projects, including:

- Tiles ... sell, paint, install

- Welcome sign ... install on the road leading into the area

- Interpretive native plant information ... from center north toward bridge trail

- Landscape the island area ... with trees/native plants

It was suggested that the Soroptomists might have ideas on how to sell the tiles. Perhaps a table to sell tiles at events that would attract people who might be interested in the interpretive site ... like the ONP event when the hot springs road is opened.

The board should be thinking about this in addition to the question to be posed to the membership ... how can this organization help you? This will be a discussion point at the January meeting.

**Clallam Bay Lighthouse project update:** Nothing new on this project. But Ali did send a message that the Clallam Bay Visitor Center now has a Facebook page linked to [highway112.org](http://highway112.org).

**Membership Renewals:** Sande will send the notices out mid-December and follow up as needed in January.

**Board Membership nominations/officers:** Alex inquired if George and Margaret were willing to remain on the Board after their term expires at the end of the year. They confirmed that they are willing to be nominated, as well as Alex.



**Future meeting schedule:** Joe will check his schedule for the January meeting and contact Sande. A date/location for the January meeting and a schedule for the Feb-June meetings will be emailed to the Board.

**Discussion** about the Hwy 101/Lake Crescent road work impact followed. Sande will scan and email a copy of the schedule for the work. There was also discussion on the use of herbicides for weeds and noxious weeds and the alternative methods.

**Adjournment:** The meeting was adjourned at 4:30 pm.